

# MINUTES OF THE ORDINARY MEETING OF MAPPERLEY PARISH COUNCIL

held at Holy Trinity Church on Monday, 7 January 2019 at 7.15pm

<b>Present:</b>	Cllrs D Morgan, Alison Quinn and M Slack
<b>In attendance:</b>	Two members of the public S Dunkley (Clerk)  Councillor M Slack (Chairman) in the Chair

## Part 1 – Non confidential information

### 115-18 Apologies

Apologies for absence were received from Parish Councillor Andy Quinn .

### 116-18 Variation of order of business

None required.

### 117-18 Declarations of interest

None to be made.

### 118-18 Dispensations

None to be reported.

### 119-18 Chairman's announcements and report

The Chairman reported that he had received very positive feedback on the Christmas lights this year which helped to create a welcoming atmosphere in the village. He stressed that all organisations needed to work together to make events even better for this year. The light outside of the Church has not been working out for a good few weeks and the Clerk was asked to report it again to the County Council.

### 120-18 Clerk's report

- The Clerk reported again on the large pothole on Mapperley Lane. This has deteriorated yet again and several emails and telephone calls have been received from residents. It has therefore been reported to County Councillor Iliffe and to Nigel Mills MP.
- The Parish Council has been served with a 28 day notice to carry out works to the tree in the corner of the recreation ground which is in a dangerous condition. Due to the health and safety risk and the parish council's liability for injury, the Clerk had checked that the tree was not subject to a Tree Preservation Order and had approached a local tree surgeon for advice. The tree is to be felled later in the month.
- The two vacancies on the Parish Council were raised with residents in attendance and it was agreed to add an item in the next newsletter.
- The Clerk had received a telephone call from the visitor who had sustained injury following a fall outside of the Church following an event at New Year 2018. The Clerk was asked to reply back confirming that the public highway in question does not belong to the Church or the Parish Council but that the repair work had been completed by the County Council.

### 121-18 Public session

- 1) Members of the Public
  - a) A resident asked whether anything had been done regarding the state of the

roadway immediately opposite the Church gates was causing concern as the gully was full of mud from the grassed verge. The Clerk confirmed that she had reported this to the County Council for attention.

- 2) Derbyshire Constabulary  
No report
- 3) Borough Council and County Council  
No report

### **122-18 Minutes of the Ordinary Meeting held on 10 December 2018**

The minutes of the meeting held on 10 December 2018 were proposed as a true record by Councillor Alison Quinn, seconded and signed by Councillor Slack, the Chairman.

### **123-18 Exempt items**

None.

### **124-18 Footpath Officer's report**

No report received.

### **125-18 Derbyshire Association of Local Councils**

Nothing to report.

### **126-18 Matters for determination**

- Nothing to determine other than the 2019/20 budget which will be reported under Finance.

### **127-18 Finance**

It was resolved that the following payments be made:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100797	S Dunkley (Salary and expenses – December)	£251.05
100798	HMRC (PAYE for December)	£ 34.00
100799	Mapperley Holy Trinity PCC (Room hire and contribution to mowing)	£ 50.00
100800	A Quinn (Reimbursement for gift voucher for parishioner re installation of Christmas lights)	£ 30.00
100801	Park Hall Designs (Website maintenance)	£222.05
100802	Void	
100803	Information Commissioner (Data Protection renewal)	£ 40.00

#### Receipts

£0.94 Bank Interest

#### Bank Statement as at 22 August 2018

Business Money Manager Account £1,641.78

Community Account £327.85

Approval was given for the transfer of £1,000 between accounts.

#### 2019/20 draft budget

The forecast and draft budget was distributed by the Clerk. As the Parish Council has been using its reserves over the past few years, it was agreed that an increase to the precept will be required for 2019/20 due to the necessity to keep the parish assets (recreation ground) in an acceptable condition and to 'top up' the contingency for emergency works such as tree works and replacement to the boundary marker and possible new village signage. It was RESOLVED to increase the precept to £8,574 for the financial year 2019/20.

It was RESOLVED that the Clerk pursue the question of online banking for the Parish Council.

**128-18          Planning/Licensing**  
None received.

**129-18          Matters for information**  
Nothing to report.

**130-18          Future agenda items**  
Village signage  
Dog fouling  
Litter Pick  
Clearance of overgrown vegetation from footpaths and overhanging trees  
Access to Shipley Park from Mapperley  
Boundary marker

The next meeting is to be held on Monday, 4 February 2019.

The meeting closed at 8.17pm.

Signed ..... (Chairman)

4 February 2019

# MINUTES OF THE ORDINARY MEETING OF MAPPERLEY PARISH COUNCIL

held at Holy Trinity Church on Monday, 4 February 2019 at 7.15pm

**Present:** Cllrs D Morgan, Andrew Quinn and M Slack

**In attendance:** One member of the public  
S Dunkley (Clerk)

Councillor M Slack (Chairman) in the Chair

## Part 1 – Non confidential information

### 131-18 Apologies

Apologies for absence were received from Parish Councillor Alison Quinn.

### 132-18 Variation of order of business

None required.

### 133-18 Declarations of interest

To be made as and when required during the meeting.

### 134-18 Dispensations

None to be reported.

### 135-18 Chairman's announcements and report

The Chairman reported that works are due to commence on the former American Adventure site with site cabins now in situ. The Parish Council will need to keep an eye on noise levels once the works commence. Concern was expressed over the lack of consultation in relation to the Green Belt Review which was first heard of from a report on Radio Derby. More information has been requested by the Clerk who will report further on in the meeting. The lamp column opposite the Church entrance is now working. It has been reported that a caravan has been stolen from the storage area adjacent to Brook Farm on Mapperley Lane. It has been reported to the Police.

### 136-18 Clerk's report

- a) The Clerk reported on the forthcoming local elections taking place on Thursday, 2 May 2019. Nominations packs have been requested from the Borough Council and an item will be added to the newsletter which is being prepared at the moment.
- b) The dangerous tree on the recreation ground has now been felled and the County Council informed.

### 137-18 Public session

- 1) Members of the Public

- a) The Parish Council was informed that works to the underfloor heating and associated carpentry works were to be commenced shortly and the Church will be unavailable.
- 2) Derbyshire Constabulary  
No report
- 3) Borough Council and County Council  
No report

**138-18 Minutes of the Ordinary Meeting held on 10 January 2019**

The minutes of the meeting held on 10 January 2019 were proposed as a true record by Councillor Slack, seconded by Councillor Morgan and signed by the Chairman.

**139-18 Exempt items**

None.

**140-18 Footpath Officer's report**

A report was received from the Footpaths Officer regarding overhanging vegetation on the footpath leading into the village from the bridge which has caused a walker an injury to their face. Vegetation has been cut back from footpaths 20, 21, 22 and 23. Waymarkers have now been received.

**141-18 Derbyshire Association of Local Councils**

Circular No. 03/2019 had been circulated to councillors and the contents noted. The various training courses will be kept on file and reported by the Clerk at a meeting after the elections.

**142-18 Matters for determination**

- a) A report was made on the indiscriminate parking in the village especially by visitors to the village (walkers/cyclists) and by people dropping off and collecting children from the school. On one occasion a car was left in the centre of the road which caused a complete standstill of vehicles. The Clerk was asked to write to the School asking them to request parents/guardians to think before abandoning their vehicles as this action may impede the access for emergency vehicles.

**143-18 Finance**

It was resolved that the following payments be made:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100804	Mapperley Holy Trinity PCC (room hire and contribution to Churchyard maintenance)	£ 50.00
100805	S Dunkley (salary and expenses for January 2019)	£166.67
100806	HMRC (PAYE for January 2019)	£ 33.40
100807	Mr A Parker T/A Arbor Tree Services (Felling of tree – VAT £100)	£600.00

Receipts

£14.80 Interest (NS&I account)

Bank Statements as at 22 January 2019

Business Money Manager Account £641.78

Community Account £924.30

The application form for online banking facilities was approved and signed by the bank signatories.

**144-18 Planning/Licensing**

The Parish Council had not received any planning or licensing applications. However, the Clerk was asked to contact the Borough Council for details of the application which is being advertised for additional events by the Wildlife Trust.

**145-18 Matters for information**

a) Press Release from the Police and Crime Commissioner regarding extra funding and the Derbyshire Alert website.

**146-18 Future agenda items**

Village signage

Dog fouling/Litter Pick

Clearance of overgrown vegetation from footpaths and overhanging trees

Access to Shipley Park from Mapperley

Boundary marker

Parking in village

There will be no meeting in March and the next meeting is to be held on Monday, 1 April 2019.

The meeting closed at 7.40pm.

Signed ..... (Chairman)

1 April 2019

# MINUTES OF THE ORDINARY MEETING OF MAPPERLEY PARISH COUNCIL

held at Holy Trinity Church on Monday, 4 March 2019 at 7.15pm

<b>Present:</b>	Cllrs D Morgan, A Quinn, Andrew Quinn and M Slack
<b>In attendance:</b>	Seven members of the parish S Dunkley (Clerk)  Councillor M Slack (Chairman) in the Chair

## Part 1 – Non confidential information

### 147-18 Apologies

No apologies for absence were required.

### 148-18 Variation of order of business

None required.

### 149-18 Declarations of interest

If any declarations are required, then these will be made at the appropriate time in the agenda.

### 150-18 Dispensations

None to be reported.

### 151-18 Chairman's announcements and report

The Chairman reported that the contractors had now moved onto the American Adventure site and believes that they are breaking up concrete before work commences. He reported that there was no excessive noise at the moment.

#### 152-18 Clerk's report

- The Clerk reported that several residents had been in touch regarding the parking problem in the village following the item in the latest newsletter. Unfortunately no reply to our enquiry has yet been received from either the borough or county council and she would chase this up as well as contacting the Safer Neighbourhood Team at the Derbyshire Constabulary. It was mentioned that the parking situation has been worse since the parking charges came in force at Shipley Park rather than the honesty box.
- The Clerk again reported on the local election which is to be held on Thursday, 2 May 2019 and the need for a full complement of parish councillors in order that residents had a voice in matters which affected the village. She was happy to speak to anyone who would be interested in standing for the next term.
- There were sufficient books in the telephone box/library with spares in store and therefore no further books were needed at the moment. However, the door needs attention as it is closing quite quickly and could injure someone. Councillor Quinn offered to take a look at the door and report back to the next meeting.

#### 153-18 Public session

##### 1) Members of the Public

- a) Residents were in attendance to ask whether any further news had been received

concerning the proposed lifting of the greenbelt around Mapperley. The Chairman reported on what the parish council had received from the borough council so far and informed those present that a meeting of the committee was being held that evening. The Clerk was asked to get in touch with Amber Valley and with Nigel Mills MP who had been involved in the matter for more information following the meeting.

b) The owners of Mapperley Farm gave an overview of their proposals in relation to the planning application for the conversion of farm buildings to a mixed-use scheme.

- 2) Derbyshire Constabulary  
No report
- 3) Borough Council and County Council  
No report

#### **154-18 Minutes of the Ordinary Meeting held on 4 February 2019**

The minutes of the meeting held on 4 February 2019 were proposed as a true record by Councillor Andrew Quinn, seconded and signed by Councillor Slack, the Chairman.

#### **155-18 Exempt items**

None.

#### **156-18 Footpath Officer's report**

Overgrown vegetation on footpaths 15, 16, 17 and 19 has been cut back.

#### **157-18 Derbyshire Association of Local Councils**

The annual subscription had been received from the 2019/2020 year. Again, there was two levels of subscription depending on whether the parish council wished to include the training costs in the fee. It was RESOLVED to subscribe to the basic level of membership and pay for training as required during the year.

#### **158-18 Matters for determination**

- The annual inspection of the play area has been received from the borough council and the Clerk reported on the three items which needed attention. It was RESOLVED that quotes be sought for the repairs required and a report come to the next meeting.

#### **159-18 Finance**

It was resolved that the following payments be made:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100809	Moorleys Print and Publishing Ltd (printing of newsletters)	£ 39.00
100810	S Dunkley (Salary and expenses – February)	£139.95
100811	HMRC (PAYE for February)	£ 28.20
100812	Mapperley Holy Trinity PCC (Room hire and contribution to mowing)	£ 50.00
100813	West Hallam & Mapperley Church and Community Magazine (Advertising 2019/2020)	£120.00

#### Receipts

Nil

**160-18 Planning/Licensing**

**AVA/2019/0085** – Mapperley Farm, Main Street (full application for the conversion of farm buildings to a mixed-use scheme (including function room, lounge bar and guest accommodation), associated car parking and erection of a cattle building – No objections received.

**161-18 Matters for information**

a) Access to health transport service – information to be posted on the noticeboard.

**162-18 Future agenda items**

- Village signage
- Dog fouling
- Litter Pick
- Clearance of overgrown vegetation from footpaths and overhanging trees
- Access to Shipley Park from Mapperley and anti-social behaviour
- Boundary marker
- Parking in village

Dates of future meetings: 1 April 2019, 13 May 2019 (Annual Meeting), 3 June 2019 (Annual Parish Meeting prior to the Ordinary Meeting).

The meeting closed at 8.10pm.

Signed ..... 1 April  
 2019  
 Chairman

# MINUTES OF THE ORDINARY MEETING OF MAPPERLEY PARISH COUNCIL

held at Holy Trinity Church on Monday, 1 April 2019 at 7.15pm

**Present:** Cllrs D Morgan, A Quinn, Andrew Quinn and M Slack

**In attendance:** Two members of the parish  
S Dunkley (Clerk)

Councillor M Slack (Chairman) in the Chair

## Part 1 – Non confidential information

### 163-18 Apologies

No apologies for absence were required.

### 164-18 Variation of order of business

None required.

### 165-18 Declarations of interest

If any declarations are required, then these will be made at the appropriate time in the agenda.

### 166-18 Dispensations

None to be reported.

### 167-18 Chairman's announcements and report

The Chairman announced that everything was fairly quite in the village at the moment with no new issues and the Clerk's report will cover ongoing items. We have had a set of MPC Christmas Lights returned that need storing somewhere for safe keeping.

### 168-18 Clerk's report

- a) The Clerk reported that nominations to stand as a councillor on the parish council need to be hand delivered to the Town Hall, Ripley by Wednesday, 3 April 2019. If there are more than six nominations received, then an election will be required.
- b) Following discussion it was RESOLVED that the Annual Parish Meeting will be held prior to the Annual General Meeting of the Parish Council on Monday, 13 May 2019 commencing at 7.00pm. The Clerk was asked to advertise the Annual Parish Meeting and ask groups within the parish to submit reports if they are unable to be represented.
- c) The Clerk reported that the Borough Council Local Plan and the Green Belt situation is out to public consultation until the 30 April 2019. Notices will be placed in the noticeboards and on the website to bring this to people's attention.

### 169-18 Public session

- 1) Members of the Public  
Nothing was raised.
- 2) Derbyshire Constabulary

No report received.

3) Borough Council and County Council

No report received.

**170-18 Minutes of the Ordinary Meeting held on 4 March 2019**

The minutes of the meeting held on 4 March 2019 were proposed as a true record by Councillor Andrew Quinn, seconded by Councillor Alison Quinn and signed by the Chairman.

**171-18 Exempt items**

None.

**172-18 Footpath Officer's report**

No report received.

**173-18 Derbyshire Association of Local Councils**

Circular No. 04/2019 had been distributed. Information on training courses will be reported following the annual meeting of the council.

**174-18 Matters for determination**

a) Several policies need to be reviewed and approved and it was RESOLVED that these be done after the annual meeting.

b) The staff appraisal meetings will be set at the next meeting.

**175-18 Finance**

It was resolved that the following payments be made:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100814	Derbyshire Assn of Local Councils (2019/20 subscription)	£101.36
100815	C Flint (Salary)	£150.00
100816	S Dunkley (Salary and expenses – March)	£165.04
100817	HMRC (PAYE for March)	£ 33.80
100818	Mapperley Holy Trinity PCC (Room hire and contribution to mowing)	£100.00
100819	Amber Valley Borough Council (Annual playground inspection fee VAT £7.00)	£ 42.00
100820	Park Hall Designs (Website maintenance – 3 months)	£ 30.00

Receipts

Nil

**176-18 Planning/Licensing**

None received.

**177-18 Matters for information**

None received.

**178-18 Future agenda items**

- Village signage
- Dog fouling
- Litter Pick
- Clearance of overgrown vegetation from footpaths and overhanging trees
- Access to Shipley Park from Mapperley and anti-social behaviour
- Boundary marker
- Parking in village

Dates of future meetings: 13 May 2019 (Annual Parish Meeting and the Annual Meeting of the Parish Council 2019).

The meeting closed at 7.44pm.

Signed ..... 1 October 2018  
Chairman

# MINUTES OF THE ANNUAL PARISH MEETING

held at Holy Trinity Church on Monday, 13 May 2019 held at 7.00pm

<b>Present:</b>	Cllrs J Michou, D Morgan, A Quinn, Andrew Quinn, M Slack and J Walker
<b>In attendance:</b>	Three members of the parish S Dunkley (Clerk)

## 1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

## 2 ELECTION OF CHAIRMAN FOR THE MEETING

In accordance with the Local Government Act 1972, the Chairman of the Parish Council must preside. Therefore Cllr M Slack chaired the meeting.

## 3 MINUTES OF THE ANNUAL PARISH MEETING HELD ON 21 MAY 2018

The minutes of the Annual Parish Meeting held on 21 May 2018 were proposed as a true record by Cllr Alison Quinn, seconded by Cllr D Morgan and signed by the Chairman.

## 4 REPORTS

- i) The Chairman gave a verbal report on the activities of the Parish Council over the previous year.
- ii) Cllr Richard Iliffe gave a verbal report as County Councillor and promised to attend a future meeting.
- iii) There was no report from the Borough Council.

## 5 REPORTS FROM OTHER ORGANISATIONS

The Clerk read a report from Mapperley History and from the School. Mrs Campbell gave a report on behalf of Holy Trinity Church.

## 6 QUESTION AND ANSWER SESSION

No questions were raised.

7. The meeting closed at 7.25pm

# MINUTES OF THE ANNUAL MEETING OF MAPPERLEY PARISH COUNCIL

held at Holy Trinity Church on Monday, 13 May 2019 held at the conclusion of the Annual Parish Meeting

<b>Present:</b>	Cllrs J Michou, D Morgan, A Quinn, Andrew Quinn, M Slack and J Walker
<b>In attendance:</b>	Three members of the parish; S Dunkley (Clerk)

## Part 1 – Non confidential information

All councillors signed their Declaration of Office before the meeting commenced.

### 1-19 Apologies

No apologies for absence were required.

### 2-19 Election of Chairman for the 2019/20 year

The clerk called for nominations to the office of Chairman for the ensuing year. Cllr Slack was proposed by Cllr Alison Quinn, seconded by Cllr Morgan and unanimously agreed. Cllr Slack therefore took the chair.

### 3-19 Election of Vice-Chairman for the 2019/20 year

The Chairman called for nominations to the office of Vice-Chairman for the ensuing year. Cllr Alison Quinn was proposed by Cllr Morgan, seconded by Cllr Quinn and unanimously agreed.

### 4-19 Clerk's Report

i) It has been brought to the Parish Council's attention that the street sign on Slack Road has still not been changed. The Clerk was asked to contact the County Council again to ask for the changes to be carried out. Also, a reply was still awaited from the County Council regarding parking in the village despite several contact forms being submitted online. The Clerk to write to Councillor Iliffe's secretary, as he suggested, with the list of items we had no received a reply on.

### 5-19 Public Session

Nothing to report.

### 6-19 Minutes of the Annual Meeting held on 21 May 2018 and of the Ordinary Meeting held on 1 April 2019

The approved minutes of the annual meeting held on 21 May 2018 were for noting only. The draft minutes of the ordinary meeting held on 1 April 2019 were proposed as a true record by Councillor Andrew Quinn, seconded and signed by Councillor Slack, the Chairman.

### 7-19 Footpath Officer's report

No report had been received.

### 8-19 Derbyshire Association of Local Councils

The Circular No. 6 had been distributed to members and the contents noted.

### 9-19 Matters for determination

- Discussions had been held over the past few months on the frequency of meetings and it was felt that the annual meeting would be a good time to consider this now that there was a full compliment of parish councillors. It was RESOLVED to hold bi-monthly meetings going forward and the Clerk was asked to organise a timetable. If any urgent items needed a response, then an extraordinary meeting would be called.
- It was necessary to elect a representative to sit on the Scargill Education Foundation since Cllr Mallett resigned. It was therefore RESOLVED that either the Chairman or the Vice-Chairman would attend future meetings.
- The Clerk reported on the training sessions available from DALC and recommended the Essential Councillor Training to Cllrs Michou and Walker. It was RESOLVED that they would let the Clerk know which date they would prefer in order that the necessary arrangements may be made.
- It was understood that West Hallam PC and Stanley and Stanley Common PC were meeting with regards to the bus service. It was RESOLVED to ask if Mapperley PC could be included as this effects our residents.

### 10-19 Finance

It was resolved that the following payments be made:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100821	Mapperley Holy Trinity PCC (Room hire and contribution to mowing)	£ 50.00
100822	S Dunkley (Salary and expenses – April)	£220.56
100823	HMRC (PAYE for April)	£ 43.20

#### Receipts

Precept - £4,267.00

### 11-19 Planning/Licensing

Nothing to report.

### 12-19 Matters for information

Nothing to report.

### 13-19 Future agenda items

- Village signage
- Annual Return
- Dog fouling/Litter
- Clearance of overgrown vegetation from footpaths and overhanging trees
- Access to Shipley Park from Mapperley and anti-social behaviour
- Boundary marker
- Parking in village

The meeting closed at 8.15pm.

Signed ..... 1 July 2019

Chairman

# MINUTES OF THE ORDINARY MEETING OF MAPPERLEY PARISH COUNCIL

held at Holy Trinity Church on Monday, 1 July 2019 commencing at 7.15pm

<b>Present:</b>	Cllrs D Morgan, M Slack and J Williams
<b>In attendance:</b>	Four members of the parish S Dunkley (Clerk)

## Part 1 – Non confidential information

### 14-19 Apologies

Apologies were received from Cllr Mrs A Quinn, Cllr A Quinn and Cllr J Michou.

### 15-19 Variation of Order of Business

The Chairman brought forward the planning item in order that the members of the public may speak on the proposals. The applicant presented his case for the glamping pods to the parish council and answered several questions.

### 16-19 Declarations of Interest

Any declarations of interest found to be necessary will be given at the appropriate time in the meeting.

### 17-19 Dispensations

There were no dispensations necessary.

### 18-19 Chairman's Report

The Chairman reported that residents had reported a high level of police activity on 26 May 2019 at the American Adventure site and subsequently at the Mapperley reservoir car park. This involved road and air officers. This is currently unconfirmed as no police report has been received. The clerk will follow up for details.

### 19-19 Clerk's Report

The Clerk reported that the outstanding items (overhanging trees, gullies on Mapperley Lane and parking problems) which had been reported on the County Council's website had been referred to County Councillor Iliffe's secretary who had directed them to the appropriate departments though no replies had been received as yet. The Coronation Road street sign which was referred to the Borough Council some while ago is still outstanding and the Clerk is in correspondence with them.

A large amount of magazines had been left in the library and these have been cleared away. A notice has been displayed asking for books only.

The Clerk had visited the recreation area to arrange for replacement hand grips on the fitness equipment and reported that the trees over the picnic benches and around the equipment were very overgrown and the benches themselves need repainting. It was

RESOLVED to look at this later in the year once the bird nesting season was over. The Clerk reported that she had been in contact with West Hallam Parish Council for an updated on the No. 11 bus service. Unfortunately, the bus company has confirmed that it would not be changing its decision on the service. The Dial a Bus service would therefore be the only service available for Mapperley residents.

#### **20-19 Public Session**

1) Members of the Public

An update was given on the refurbishment work at Holy Trinity and the mowing of the churchyard.

A community event is to be held on Saturday, 6 July 2019 with events by the school, the Church and the Black Horse. Unfortunately, the parish council were not informed of the event taking place.

2) Derbyshire Constabulary

No report received.

3) Borough Council and County Council

No report received.

#### **21-19 Minutes of the Annual Meeting held on 13 May 2019**

The minutes of the annual meeting held on 13 May 2019 were proposed as a true record by Cllr Williams, seconded by Cllr Morgan and signed by the Chairman.

#### **22-19 Exempt Items**

There were no exempt items to be discussed.

#### **23-19 Footpath Officer's report**

Reports for the months of May and June were received from the Footpaths Officer.

Footpath No. 8 has been brought to the parish council's attention as it is overgrown with brambles and nettles. It was RESOLVED that the Clerk should obtain a quotation for this work.

#### **24-19 Derbyshire Association of Local Councils**

Circular No. 8/2019 had been distributed to members and the contents noted. Training to be arranged for Cllr Williams.

The request from DALC for nominations onto the Executive Committee was noted.

#### **25-19 Matters for determination**

- The Clerk reported on the allocation of £385.00 from the County Council's Minor Maintenance scheme and it was RESOLVED that this could help to fund the work on Footpath No. 8.

#### **26-19 Finance**

i) It was resolved that the following payments be made:

	<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100824		Zurich Municipal Insurance	£349.99
		(Insurance premium for 2019/20 – this had been approved last month)	
100825		Mr B Wood	£ 75.00
		(Internal Audit fee)	

100826	Mapperley Holy Trinity PCC (room hire (July) and contribution for Churchyard mowing (June/July)	£ 85.00
100827	Mrs S Dunkley (Salary and expenses – May and June)	£380.68
100828	HMRC (PAYE for May and June)	£ 69.40
100829	Mrs C Flint (Salary – April-June)	£150.00
100830	Shed Grounds Maintenance Ltd (Mowing of recreation ground – April- June 2019. VAT £124.59)	£747.54
100831	Royal British Legion (Donation for lamp post poppies)	£ 30.00

ii) Receipts  
Nil

iii) Approval of Annual Accounts

- a) The Annual Governance Statement 2018/19 was approved by the Council and signed  
by the Chairman
- b) The Accounting Statements 2018/19 were approved by the Council and signed by the  
Chairman

**27-19 Planning/Licensing**

AVA/2019/0521 (Change of use of former railway track to glamping pod site for 12 units and associated access way on the former mineral railway track, east of Park Hall Lane, Mapperley) – there were no objections from the Parish Council for this application, although concern was raised on the access onto Park Hallam Lane which has a 60mph speed limit and that a reduction has been requested several times over the years.

**28-19 Matters for information**

- a) Nigel Mills MP newsletter
- b) 2018/19 Annual Amber Valley Impact Report from the Citizens' Advice Bureau.

**29-19 Future agenda items**

- Christmas Lights – September's meeting
- Village signage
- Dog fouling/Litter
- Clearance of overgrown vegetation from footpaths and overhanging trees
- Access to Shipley Park from Mapperley and anti-social behaviour
- Boundary marker
- Parking in village

The date of the next meeting is Monday, 2 September 2019 commencing at 7.15pm in the Church.

The meeting closed at 8.40pm.

Signed ..... Chairman  
2 September 2019

# MINUTES OF THE ORDINARY MEETING OF MAPPERLEY PARISH COUNCIL

held at Holy Trinity Church on Monday, 2 September 2019 at 7.15pm

**Present:** Cllrs A Quinn, M Slack and J Williams

**In attendance:** Three members of the parish  
S Dunkley (Clerk)

Councillor M Slack (Chairman) in the Chair

## Part 1 – Non confidential information

30-19 Apologies

Apologies were received from Councillors Michou, Morgan and Mrs A Quinn.

**31-19 Variation of order  
of business** None required.

32-19 Declarations of interest

If any declarations are required, then these will be made at the appropriate time in the agenda.

**33-19 Dispensations**

None to be reported.

34-19 Chairman's announcements

The Chairman reported that there was not a great deal to report this month. Concern has been raised over the lack of reports from Derbyshire Constabulary and there is worry that not everything is being captured in their quarterly crime figures which appear on their website. The Clerk was asked to contact the Constabulary to see whether it is possible for the parish council to receive monthly reports or indeed attendance at the meetings. The Chairman, and indeed the parish council, are still looking for ideas on how to it can add value to the parish and is looking for ideas on how to involve the community.

35-19 Clerk's report

a) A reply had been received from County Councillor Iliffe regarding the queries which had been raised several times on the County Council's website, ie the overhanging trees, the verge opposite the Church, parking in the village and the incorrect street sign at Coronation Road. The trees have now been inspected and work to the overhanging branches recommended and it is hoped that this will be carried out shortly. The condition of the verges is still being investigated. Parking within the village seems to be a bigger problem but this will appear on future agendas. The incorrect street sign has been referred by Councillor Iliffe to the Borough Council who unfortunately have confirmed that they will not carry out the work. The Clerk was asked to seek the support of the Borough Councillor.

36-19 Public session

- Members of the Public
  - A resident wished to bring to the parish council's attention the weeds around some of the kerbs in the village. The Clerk was asked to bring this to the attention of the Borough Council.
  - The sale of a property on Church Lane was raised as the details state that the outbuildings are able to be converted. The Clerk was asked to query this with the planning department.
  - It was noted that the speed assessment in relation to the planning application for the glamping pods was carried out on a Wednesday afternoon. It was felt that this should have been carried out over a weekend which would give a more accurate picture.
- Derbyshire Constabulary  
No report
- Borough Council and County Council  
No report

37-19 Minutes of the Ordinary Meeting held on 1 July 2019

The minutes of the meeting held on 1 July 2019 were proposed as a true record by Councillor Williams, seconded and signed by Councillor Slack, the Chairman.

**38-19 Exempt items**

None.

39-19 Footpath Officer's report

The Footpath Officer gave a verbal report on the footpaths in the parish. The waymarker post on footpath no. 4 was rotten and requires replacement. Councillor Williams volunteered to inspect this and report to the next meeting. A step to the fifth stile on footpath no. 20 (Park Hall) has been installed and seems to be a little high. It was RESOLVED to ask David Jenkinson to inspect and report back.

40-19 Derbyshire Association of Local Councils

The voting form for the Amber Valley representatives on the Executive Committee was discussed and completed, a copy of which will be kept on file.

41-19 Matters for determination

- The County Council had forwarded a questionnaire on the Town and Parish Liaison Forum and councillors were asked to complete.
- Two Christmas events had already been arranged by the School and the Church. It was RESOLVED that the lights needed to be serviced and PAT tested before being installed and further arrangements will be made at the November meeting.
- A letter had been received from the Borough Council regarding the proposal to change to a four year term election process. This was noted and it was agreed that the change may be more cost effective.
- The model financial regulations had been updated by the Clerk and it was agreed that the Chairman and Vice-Chairman would review and report back to the next meeting.
- The Clerk was asked to arrange for a wreath to be available for the service on Remembrance Day on Sunday, 10 November 2019.

42-19 Finance

It was resolved that the following payments be made:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100832	Caloo Limited	£ 84.24

		(Handles for play equipment - VAT £14.04)
100833	Void	
100834	Mrs S Dunkley	£197.27
	Salary and Expenses (July)	
100835	HMRC	£ 29.60
	(PAYE July)	
100836	Shed Grounds Maintenance Ltd	£249.18
	(mowing of recreation ground – August 2019 - VAT £41.53)	
100837	Amber Valley Borough Council	£120.25
	(Expenses for uncontested election)	
100838	Holy Trinity Mapperley	£ 85.00
	(Churchyard mowing (2 months and room hire)	
100839	Mrs S Dunkley	£208.32
	(Salary and Expenses - August)	
100840	HMRC	£ 28.60
	(PAYE - August)	

Receipts

Nil

**43-19 Planning/Licensing**

None received

44-19 Matters for information

- East Midlands Airport Stakeholder Focus Group invitation – noted.
- Councillor Essential Training Course, 3 December 2019 – noted.
- Amber Valley Borough Council’s Civic Service – noted.
- 2019 Amber Valley/Erewash Walking Festival 14-26 September – leaflets have been left at the Black Horse.

45-19 Future agenda items

- Village signage (quotes required)
- Dog fouling/litter
- Access to Shipley Park from Mapperley and anti-social behaviour
- Boundary marker (quotes required)
- Parking in village
- Budget (November)

Dates of future meetings: 4 November (budget); 6 January 2020; 2 March and 11 May (Annual Parish and Annual General Meeting of the Parish Council) The meeting closed at 8.14pm.

Signed .....Chairman  
November 2019

# MINUTES OF THE ORDINARY MEETING OF MAPPERLEY PARISH COUNCIL

held at Holy Trinity Church on Monday, 4 November 2019 at 7.15pm

<b>Present:</b>	Cllrs J Michou, D Morgan, Alison Quinn and M Slack
<b>In attendance:</b>	Three members of the parish S Dunkley (Clerk)  Councillor M Slack (Chairman) in the Chair

## Part 1 – Non confidential information

### 46-19 Apologies

Apologies were received from Councillors A Quinn and J Williams.

### 47-19 Variation of order of business

None required.

### 48-19 Declarations of interest

If any declarations are required, then these will be made at the appropriate time in the meeting.

### 49-19 Dispensations

None to be reported.

### 50-19 Chairman's announcements

The Chairman had nothing to report to the meeting other than to mention the anti-social behaviour still taking place in the village and on the Shipley Park, especially on a Tuesday evening. The Clerk was asked to contact the Police to ask if it would be possible for a police presence on a Tuesday evening or indeed to attend a future meeting.

### 51-19 Clerk's report

a) The Clerk reported that poppies had been attached to some of the lamp posts in the village.

b) A supply of 'dog fouling' notices had been requested from the Borough Council following a request for a resident. These were handed out at the meeting.

c) The Clerk had been made aware by the Ambulance Service that access to the defibrillator was required during the past week. This was not used on this occasion and a check had been made to make sure that everything was in order.

### 52-19 Public session

#### 1) Members of the Public

a) It was recorded that the Christmas lights were in the process of being PAT tested before being installed.

#### 2) Derbyshire Constabulary

No report

#### 3) Borough Council and County Council

No report

**53-19 Minutes of the Ordinary Meeting held on 2 September 2019**

The minutes of the meeting held on 2 September 2019 are to be considered and approved at the next meeting.

**54-19 Exempt items**

None.

**55-19 Footpath Officer's report**

The Footpath Officer gave a verbal report to the meeting. There is a problem at the moment of dogs being let off their leads and this could cause problems to livestock, walkers and/or cyclists. It was RESOLVED that the Clerk enquire on whether there are any notices which could be attached to waymarkers/fencing.

**56-19 Derbyshire Association of Local Councils**

Nothing to be reported.

**57-19 Matters for determination**

- It was reported that the School's Christmas event had been cancelled and it was agreed that the Parish Council should discuss an event for 2020 early in the new year.
- The model financial regulations had been checked by the Chair and Vice-Chairman and the recommended amendments by NALC were considered and adapted to the parish council. It was RESOLVED that once the amendments had been made that the regulations be approved.
- It was agreed that the request for a national community energy campaign will be revisited at the January meeting.
- Information on village signs had been collected by the Clerk and it was agreed to look at this again at the January meeting.
- The email from the Borough Council regarding the polling district and polling places review had been forwarded to parish councillors in order that they may comment if they wished. It was noted that the polling station for the village would still be at the Church.

**58-19 Finance**

It was resolved that the following payments be made:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100846	DALC (Essential Councillor Course)	£ 50.00
100847	Shed Grounds Maintenance Ltd Mowing of recreation ground (July and September 2019 – VAT £83.06) - VOID	£498.36
100848	VOID	
100849	Mrs S Dunkley Salary and Expenses (October)	£148.97
100850	HMRC (PAYE October)	£ 28.60
100851 (wreath)	RBL Poppy Appeal	£ 20.00
100852	Holy Trinity Mapperley (Mowing and room hire)	£ 85.00
100853	Park Hall Designs (Web site maintenance)	£ 20.00

Receipts

Precept £4,287.00

Budget 2020/21

The draft budget which had been prepared by the Clerk was considered and it was agreed to revisit at the January meeting when the precept requirement is requested by the Borough Council.

**59-19 Planning/Licensing**

AVA/2019/0521 – approval of this application noted.

AVA/2019/1029 - 9 Coachways, Mapperley (two storey side and single storey rear extension) – no objection

**60-19 Matters for information**

a) Temporary road closure at Park Hall Lane, Mapperley on 15 November 2019 was noted.

**61-19 Future agenda items**

- Village signage (March)
- Dog fouling/litter
- Access to Shipley Park from Mapperley and anti-social behaviour
- Boundary marker (quotes required)
- Parking in village
- Budget (January)

Dates of future meetings: 6 January 2020; 2 March and 11 May (Annual Parish and Annual General Meeting of the Parish Council)

The meeting closed at 8.09pm.

Signed .....Chairman  
January 2019