

RECORD OF EMAIL EXCHANGES OF MAPPERLEY PARISH COUNCILLORS IN MAY 2020 OWING TO NO MEETING BEING HELD DUE TO COVID-19

**Comments received from: Cllrs Alison Quinn, Andy Quinn, J Michou,
D Morgan, M Slack (Chairman) and J Williams**

01-2020 The Clerk reported that legislation has been passed by Government which meant that physical meetings of Parish Councils must not be held during this lockdown period. This would mean that the Annual Meeting of the Parish Council would be unable to take place in May and, with the approval of all members of the Council, it was RESOLVED that Councillor Slack would remain as Chairman for the ensuing year with Cllr Alison Quinn as Vice-Chair.

Virtual meetings would be acceptable by either email, Zoom or Microsoft Teams and it was agreed that all decisions etc will be made by email in order that everyone could take part. It was therefore agreed that the Clerk should send a monthly report to all members and they should give their observations by return email which will be recorded. It was RESOLVED to approve the Standing Orders and Financial Regulations which had been amended to take into consideration the Covid-19 situation.

02-2020 Dispensations - None required at the moment.

Items to be discussed

03-2020 Several residents had contacted the Clerk/Councillors regarding the parking situation within the village which has been worsened since the road to the car park had been closed. It was RESOLVED that the Clerk should write to the County Council to see if the road closure could be lifted.

04-2020 Following Government guidelines, it was RESOLVED that the play area should be closed off and notices attached to the gate.

05-2020 It was RESOLVED to renew the basic subscription with DALC for the forthcoming year.

Finance

06-2020 The Clerk reported that an extension had been given for the submission of the Annual Return by the external auditor due to the lockdown and not being held to hold meetings when the accounts would have been approved and signed by the Chairman. The accounts have been prepared and will be sent to the internal auditor shortly. It was RESOLVED that the Parish Council would be requesting exemption again this year.

07-2020 It was RESOLVED that the following accounts be paid:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100875	Holy Trinity Mapperley (Donation for mowing)	£ 35.00

100876	Fox Grounds Mainenance Ltd (Grounds maintenance, VAT £12.00)	£ 72.00
100877	Footpath officer	£150.00
100878	Salary and expenses, Clerk	£205.46
100879	HMRC (PAYE)	£ 41.20
100880	Park Hall Designs (Website)	£135.79
100881	Zurich Municipal Insurance (Insurance renewal 2020-21)	£352.45

Planning

08-2020 None to discuss.